



<https://www.shangri-la.com/en/taipei/fareasternplazashangri/>

ROOM RESERVATION FORM

New Booking Amendment Cancellation Repeat Guest

PLEASE FAX OR EMAIL RESERVATION FORM DIRECTLY TO HOTEL TO BOOK A ROOM.

To : Leo CHIU / Senior Sales Manager Booking Contact _____
E-mail: Leo.chiu@shangri-la.com Email _____
Tel : 886 2 7700-3021 Tel : _____
Fax : 886 2 2376-3151 Fax : _____

Guest's Information

Mr. / Ms. _____
Last Name Given Name
Title Company Name _____
Golden Circle
Membership Number Email _____

Reservation Requirements

Room Type Superior Room(11 ping / 36sqm) NT\$6,400 +15.5% / per room / per night with 1 Buffet Breakfast included
 Superior Room(11 ping / 36sqm) NT\$7,000 +15.5% / per room / per night with 2 Buffet Breakfasts included
 Deluxe Room(12 ping / 40sqm) NT\$6,900 +15.5% / per room / per night with 1 Buffet Breakfasts included
 Deluxe Room(12 ping / 40sqm) NT\$7,500 +15.5% / per room / per night with 2 Buffet Breakfasts included

* The above rates are inclusive of Buffet Breakfast at 6/F Café at Far Eastern, for single occupancy
* The above rates are quoted in NTD and are subject 10% service charge & 5% government tax
* The above rates are inclusive of complimentary in-room wifi and parking

Check-in _____ _____ _____ Yes No
Date Flight Number ETA Airport Transfer
Check-out _____ _____ _____ Yes No
Date Flight Number ETD Airport Transfer

Guest's Preference (Upon Availability)

Preferred Bed King** Twin No Preference ** Upon availability
Special Dietary _____

Credit Card Guaranteed

All reservations must be guaranteed with a valid credit card number, or are otherwise not accepted. Notice of cancellation or postponement must be received no later than 72 hours prior to arrival to avoid a cancellation penalty equivalent to room block period night's full room rate. No show will be changed by hotel equivalent to one night's room rate.

Credit Card _____ _____
Credit Card Type / Number Expiry Date
Card Holder's Name _____

Remarks:

Hotel Confirmation

Room Rate Confirmation Number Confirmed by Date
_____ _____ _____ _____

- 1) To enjoy the room block rate, please submit this form to hotel by 3rd May, 2024
- 2) Airport transfers is available upon request at NT\$3,000 per car per trip (Benz S-350)
- 3) No Show or Cancellation made within 2 hours on requested hotel's transportation arrangement will be subject to a **NT\$3,000net** cancellation fee.
- 4) Check-in time is at 15:00 and check-out time is at 12:00 noon. Check-in required prior to 12:00pm will subject to additional one night room charge. Additional room charge will be applied for late check-out. Please consult with Front Office Receptionist upon check-in on availability. Room occupy until 16:00 will be charged at 50% of the room rate and full rate will be apply for late check-out beyond 18:00.
- 5) Rooms are available on a first-come, first-served basis. Reservations are NOT confirmed until the hotel sends a confirmation number.
- 6) This rate is not commissionable to travel agents.
- 7) In accordance to government regulations, smoking is not allowed throughout the hotel beginning Jan. 11, 2009.

8) Hotel Map : <https://goo.gl/maps/eM7dMgRTNa32>